Steps to get an appointment for the 3D subjective test

Preparation: If you do not have a Google account (Gmail), please create one by going to www.gmail.com

- 1. Go to this address to access the appointment system: http://ow.ly/6A4tr
- 2. Select an appointment slot based on the availability. Available time slots are in gray color and non-available ones are in blue color. You should simply click on your desired time slot, then press the "save" button in the appeared dialogue box, and then click "stay here". Available dates are from September 22 till October 12. You can use the arrow icons on the top left corner of the page to navigate through the calendar (see Fig. 1).

← -	C	https://www.google.com/cal	endar/selfsche
Google calendar			
Click on an open appointment slot to sign up. If no slots are availabl			
Toda		Co. 19 24 2011	
Sun 9/18			
9am			
Fig. 1			

3. When you select your time you will receive an email from "Arash Vosoughi" to confirm your date and time. Please select "Yes" in that email to confirm your appointment (see Fig. 2).



Fig. 2

4. By choosing "Yes" a new window opens. Select "Save" in this window to finalize your confirmation (see Fig. 3).



If you made a mistake or you wanted to change your appointment, please follow these steps:

- 1. Go to the email you have received before and select "No".
- 2. Select "Save" in the new opened window.
- 3. Go to the address <u>http://ow.ly/6A4tr</u> again and follow the confirmation process as mentioned above.